



Refund of tuition fee

In accordance with Section 12 of the Ordinance on Application Fees and Tuition Fees, the University may refund the whole or a part of the tuition fee if a student has paid the tuition fee but is no longer liable to payment in accordance with Section 5 of the Ordinance on Application Fees and Tuition Fees. The refund will relate to the part of the study programme for which the student is not liable to payment. The University may also in other cases refund the whole or a part of the tuition fee if a student is prevented for particular reasons from participating in the course or study programme.

MDH may refund the tuition fee, on written application from the student, in cases where the student can verify (where appropriate with a certificate) that one of the following reasons is applicable:

- that the tuition fee has been paid erroneously,
- that the student has acquired a change of status and is thereby no longer liable to charges,
- that the student does not have or has no longer been granted a residence permit in Sweden,
- that the student has paid the fee too late into the semester, when the student no longer has the right to commence the course or study programme. In normal cases the rule is that the student has access to the course or study programme during the registration period unless otherwise notified by the School,
- that the student submits an application for non-completion within three weeks of commencement of the course or study programme,
- that the student withdraws from the course or study programme within three weeks of its commencement, or
- that the student will receive a credit transfer for the course to be read,
- that the student is awarded a scholarship

A student requesting a refund of tuition fees must apply for this on a form available at www.mdh.se. The Vice-Chancellor's delegation determines who takes decisions on refunds. Decisions to refund, or to reject all or part of the application for a refund, may not be appealed against pursuant to HF Chapter 12, Sections 2 and 4.



Application for refund of tuition fee

.....
Name

.....
Personal number/Civic number

.....
Address

.....
Postal code, city and country

.....
Email

.....
Phone number

- Certified copy of passport attached
- Information about bank account attached

I am admitted to:

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Programme/Course

Reasons (where appropriate with a certificate):

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Please, submit the form to the Division of Admissions and Degrees.



Information about bank account

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Name

.....
Personal number/Civic number

I am requesting refund of the tuition fee to the following bank account (please use block letters).
Please note that Mälardalen University only refund the tuition fee to the same bank account from
which payment came

The recipient must pay bank charges, if any

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Bank

.....
Address to the bank

.....
Bank account number

.....
BIC/SWIFT code

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IBAN (only European banks)

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Name of the owner of the account

Please, submit the form attached to the application for refund of tuition fee.