

Request for review of grading decision

The application is valid for a student who wishes to have a grading decision reviewed. A review means means that the examiner makes a new assessment of the decision.

Please observe that the possibility to bring about a change of the grading decision can be made considerably more difficult if a student chooses to collect the original copy of their examination paper. Instead the student can be offered a free copy of the paper.

Given names		Family name	
Personal identity number (YYMMDD-XXXX)		Telephone number	
Email (@student.mdh.se)		Date of examination	
Course code	Examination unit	Code for written examination	
Examiner given name		Examiner family name	

School: EST HVV IDT UKK

I would like to have the following reviewed: Give your reasons in detail. Enclose further reasons if necessary	
Signature	Date

To be completed by the University

Decision Change. Grade: ____ Marks: ____ Reg. in Ladok (date, signature) ____
 No change

Decision notified to the student: (date and signature) _____

Examiner's reasons Enclose further reasons if necessary	
Date and examiner's signature	Name in print

Procedure:

The form is to be sent to the Student Centre or put in the Student Centre's mailbox.
 The examiner receives the application for review and the examination documents.
 The examiner processes the matter. Any changes are registered by the appropriate School.
 The decision is registered by the School and the student is informed of the decision by email.
 For more information, read about the examination regulations (2016/0601) at www.mdh.se.

Place for receipt stamp
 (Student Centre)